

# **CITIZEN'S CHARTER**

## **DEPARTMENT OF TAX & EXCISE, WEST SIANG**

### **DISTRICT:AALO**

*The Department of tax & Excise levies and collects tax on purchase and sale of Goods and realize excise duty & import fee on import of IMFL/BEER.*

### **VISION**

*To create a modern state tax administration that is efficient, effective and responsive and to partner in the overall development by contributing the revenue of the state.*

### **MISSION**

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*# To achieve excellence and efficiency in the formulation and implementation of the Arunachal Pradesh Goods Tax Act '2005 and Arunachal Pradesh Excise Act 1993 and Rules thereof which are in force.*

*# To enforce tax and excise laws with fairness.*

*# To provide efficient and effective services to the tax payers.*

*# Effective use of Information Technology to increased transparency and accountability.*

*# Promoting taxpayer awareness towards voluntary compliance.*

*# Effective deterrence against tax evasion.*

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### **OUR REGULATORY FUNCTIONS**

- *Levy and collection of VAT, CST, ENTRY TAX, EXCISE DUTY and IMPORT FEE.*
- *Checking unlicensed and illegal hoarding and selling of Liquor items*
- *Registration and monitoring of the dealer to widen tax base*
- *Receipt and scrutiny of returns filed with the department*
- *Checking evasion of Taxes*
- *Realization of arrears of tax revenue*
- *Audit of Assessment at regular interval*

## **OUR EXPECTATIONS**

We expect taxpayer to:-

- *Uphold and respect the laws of the land*
- *Voluntarily discharge all tax liabilities and legal obligation in time*
- *Furnishing correct and complete information and Documents with the department*
- *Be co-operative and forthright in inquires and verification*
- *Avoid unnecessary litigation*
- *Timely communication of changes in address, e-mail, telephone or any other relevant details etc.*

## **CONSTRAINTS AND LIMITATIONS**

- Insufficient and improper documentation/information by the applicants
- Unexpected bunching in number of applications.
- Unavailability of skilled staffs.
- Failure of internet network services/IT System/Power supply.
- Willful or ignorant incompliance, under invoicing of goods.
- Evasion of Tax.
- Law & order problems.

